

**XXX 幼稚園**  
**幼兒班(K1)取錄結果通知**  
**(正選生)**

敬啟者：

現通知申請人 \_\_\_\_\_ 已獲取錄入讀 202X/2X 學年幼兒班 (請註明上午/下午/全日班)。請家長於 202X 年 X 月 XX 日 (請註明指定時間 (如適用)) 親臨本幼稚園辦理註冊手續，屆時須攜帶電子「註冊證」/「入學許可書」或印在電子「註冊證」/「入學許可書」上的二維碼的截圖到校進行註冊及繳交註冊費港幣 XXX 元正，以完成註冊手續。如家長未能在上述註冊日期攜帶有效的電子註冊文件或印在電子註冊文件上的二維碼，本幼稚園或未能為申請人完成註冊手續，敬請留意。

如有查詢請致電 XXXX XXXX 與本幼稚園聯絡。

XXX 幼稚園啟  
202X 年 X 月 XX 日

**XXX Kindergarten**  
**Notification for Result on Admission to K1 Classes**  
**(Successful applicants)**

dd mm 202X

To whom it may concern,

We are pleased to inform you that the applicant \_\_\_\_\_ has been admitted to K1 (please specify AM / PM / whole day session) in the 202X/2X school year. Parents are requested to register in person at our kindergarten on dd/mm/202X (please specify the time, if applicable). Please submit the electronic “Registration Certificate for Kindergarten Admission” / “Kindergarten Admission Pass” (“e-RC / AP”) or screenshot of the QR code on the e-RC / AP to the school for registration and pay the registration fee of \$XXX to complete the registration procedures. Please be reminded that if parents cannot submit a valid electronic registration document or screenshot of the QR code on the electronic document to the kindergarten during the above date, we may not be able to complete registration for the applicant.

For enquiries, please contact us at XXXX XXXX.

XXX Kindergarten

**XXX 幼稚園**  
**幼兒班(K1)取錄結果通知**  
**(備取生)**

敬啟者：

謝謝你為貴子女\_\_\_\_\_申請入讀本幼稚園 202X/2X 學年幼兒班。貴子女已獲列入備取生名單上。如有空缺學位，本幼稚園會聯絡你。

如有查詢請致電 XXXX XXXX 與本幼稚園聯絡。

XXX 幼稚園啟  
202X 年 X 月 XX 日

**XXX Kindergarten**  
**Notification for Result on Admission to K1 Classes**  
**(Applicants on the waiting list)**

dd mm 202X

To whom it may concern,

Thank you for your application for K1 class for your child for the 202X/2X school year. Your child \_\_\_\_\_ has been placed on the waiting list. We will contact you should there be any vacancy.

For enquiries, please contact us at XXXX XXXX.

XXX Kindergarten

**XXX 幼稚園**  
**幼兒班(K1)取錄結果通知**  
**(未獲取錄)**

敬啟者：

謝謝你為貴子女 \_\_\_\_\_ 申請入讀本幼稚園 202X/2X 學年幼兒班，由於申請人數眾多，本幼稚園未能為所有申請人提供學位，故很抱歉貴子女未獲取錄入讀本幼稚園 202X/2X 學年幼兒班。

如有查詢請致電 XXXX XXXX 與本幼稚園聯絡。

XXX 幼稚園啟  
202X 年 X 月 XX 日

**XXX Kindergarten**  
**Notification for Result on Admission to K1 Classes**  
**(Unsuccessful application)**

dd mm 202X

To whom it may concern,

We regret to inform you that owing to large amount of applications for admission to K1 class in the 202X/2X school year, we cannot offer your child \_\_\_\_\_ a K1 place in this kindergarten for the 202X/2X school year.

For enquiries, please contact us at XXXX XXXX.

XXX Kindergarten